

# READY COFFEE

## Employment Application

Thank you for your interest in joining the team!  
If you're passionate about serving others and love coffee, you'll fit right in.

First, complete the attached application. Next, email it along with your resume to [hello@readycoffeeco.com](mailto:hello@readycoffeeco.com). Please include the store name in the subject line of the email.

### FAQs

#### What position(s) are you hiring for?

Barista, full- and part-time

#### How old do you have to be?

Due to our shift times and NY state labor laws, 18 years or older

#### Do you offer seasonal employment?

No, we are looking for candidates who desire a long-term, year-round commitment.

#### What are your shift times?

Our shifts are generally 6 hours long and separated into morning, mid, and night.



We are proud to be an equal opportunity employer. For more information, visit [www.readycoffeeco.com/join-us](http://www.readycoffeeco.com/join-us)

Name (First, Last):

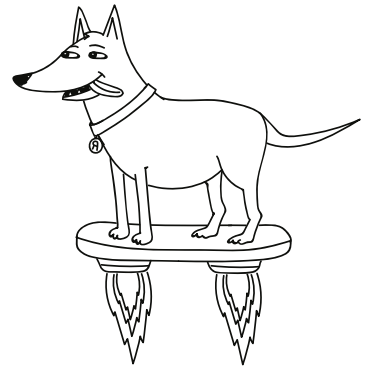
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Address:

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Phone Number:

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Email Address:

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Are you 18 years of age or older?

Yes  No

If hired, are you able to submit proof to work in the United States?

Yes  No

Do you have reliable transportation to get to and from work?

Yes  No

Which location are you applying to work at?

Hudson Valley

LaGrange  Newburgh  
 Wappingers  Hyde Park

Long Island

Baldwin Atlantic  Glen Cove  
 Lynbrook

Desired Position:

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If hired, when could you begin to work?

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Desired Hours Per Week:

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Are you able to work at least 3 shifts per week?

Yes  No

Desired Length of Employment:

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**AVAILABILITY**

On the following page, mark any days or times you **CANNOT** work. Unless otherwise marked, it will be assumed you are able to work anytime during our normal operating hours. We will do our best to accommodate scheduling requests, however, requesting time off does not mean it is guaranteed.

# DECEMBER 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

# NOTES

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# JANUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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# FEBRUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

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## WORK EXPERIENCE

Company	Position/Duties	Supervisor	Dates	Reason for Leaving

## EDUCATION

High School Name	City, State	# of Years	Diploma?
_____	_____	_____	_____
College or Trade School	City, State	# of Years	Degree?
_____	_____	_____	_____
Other	City, State	# of Years	Degree/Diploma?
_____	_____	_____	_____

## REFERENCES

List three work, school, or professional references who we may contact. Do not list family or friends.

Name	Phone Number	Relationship to You	Years Known
_____	_____	_____	_____

May we contact?  Yes  No

Name	Phone Number	Relationship to You	Years Known
_____	_____	_____	_____

May we contact?  Yes  No

Name	Phone Number	Relationship to You	Years Known
_____	_____	_____	_____

May we contact?  Yes  No

Please read carefully, initial each paragraph, and sign below. Only completed and signed applications will be considered.

\_\_\_\_\_ I certify that the information provided on this document is true and correct to the best of my knowledge. I understand that any omission or misstatement of fact on this document used to secure employment will be grounds for immediate discharge if I am employed, regardless of the amount of time before discovery.

\_\_\_\_\_ I authorize Ready Coffee (and all affiliated entities) to investigate my work experience, references, education, and other matters related to the suitability of my employment unless specified above.

\_\_\_\_\_ I understand New York is an "at will" state, meaning if hired, my employment may be terminated at any time, with or without prior notice by myself or Ready Coffee.

\_\_\_\_\_ In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility paperwork upon hire.

Applicant's Signature

Date

\_\_\_\_\_

Ready Coffee is an equal opportunity employer and does not discriminate based on sex, race, color, religion, sexual orientation, age, or any other factors made unlawful under applicable Federal and State laws.

